

**Use back of form, if necessary. Write in bullet points.**

1. Name two or three aspects of the grant proposal that you most appreciate as a reader. Note if you are reading as a beneficiary of this grant.
2. In what ways can the writer improve his or her definition of the specific problem/issue that the grant proposal addresses (e.g., educational inequality, homelessness, stress among MIT students)?
3. In what ways can the writer make the strongest case for the need for this program, project or service?
4. What additional evidence could the writer provide? Where should the writer look for this data? Remember: Grant proposals for local programs or services should have (or try to have) local data to support the proposal.
5. Does the budget seem realistic and detailed? Are any necessary items missing? Suggestions for improvement:
6. Mark any sentence-level errors or problems on the proposal (e.g., sentence structure, word usage or punctuation problems). Are there any sentence-level problem patterns that you see? (e.g., wordiness, vagueness, missing articles, etc.)
7. If you were part of a grant committee, what reservations would you have about funding this proposal?

Other suggestions: (use back, if needed)

MIT OpenCourseWare  
<http://ocw.mit.edu>

21W.011 Writing and Rhetoric: Rhetoric and Contemporary Issues  
Fall 2015

For information about citing these materials or our Terms of Use, visit: <http://ocw.mit.edu/terms>.