

Format for Essays

All drafts must be word-processed. Please follow the format given below for all the essays you produce for this class.

We will not use cover sheets. At the top left of the first page of your essay:

Serena Student
 Writing about Sports
 Essay 1/Draft 1*
 September 18, 2013*
 Word Count

** Remember to change the Essay no., Draft no., and date for each new draft.*

[double space]

The Title of Your Essay Goes Here

[double space]

Epigraphs (optional) go here

--Authors of epigraphs go here

[double space]

Your text begins here.....

Titles are not underlined, in quotes, or in italics; use boldface and initial capitals, as shown.

Number your pages, by hand if necessary. Note: It is customary not to number the first page.

Margins 1” top and bottom; 1¼” left and right.

Double space essays.

Font Use type that is easy to read—no script, italics, all caps, etc.—and a size similar to this (Times New Roman 12-point) .

Paragraphs Indent paragraphs. Do not leave extra space between paragraphs unless you intend it to signify a transition.

A Note on Citation

We will use informal citation for Essays 1 and 2. That means that you work sources’ names into your text (not in parentheses!) and do not cite pages; this is the style used in book reviews and magazine articles. For example: “As Philip Lopate remarks,”; “According to David Foster Wallace, in his profile of Roger Federer,”

We will use a formal citation style for Essay 3, our research-based essay.

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21W.015 Writing and Rhetoric: Writing about Sports
Fall 2013

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